**Embassy of India**

**Buenos Aires**

**Torre Madero 942, 19th Floor,**

**(1106) Buenos Aires**

**E-Mail:** [hoc.buenos@mea.gov.in](mailto:hoc.buenos@mea.gov.in)

[**www.indembarg.in**](http://www.indembarg.in)

Date: 18 May, 2024

Subject: **Provision of Audio-Visual technical services for International Day of Yoga celebration at Centro Cultural Kirchner (CCK), Sarmiento 151, CABA on 21 June 2024.**

Tender No. BUE/Prop/872/2/2024 dated 18 May, 2024

Last Date of submission of bids: 06 June, 2024

**Section- I :**   **Invitation of Tender**

**Section- II : Terms & Conditions**

**Section-III : General Conditions of Contract**

**Section-IV : Special Technical Specifications**

**Section-V : Price Schedule**

**Embassy of India**

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**Torre Madero 942, 19th Floor,**

**(1106) Buenos Aires**

**E-Mail:** [hoc.buenos@mea.gov.in](mailto:hoc.buenos@mea.gov.in)

Subject: Tender for **Provision of Audio-visual technical services for the International Day of Yoga 2024 celebration**, at Centro Cultural Kirchner (CCK), Sarmiento 151, CABA, Argentina on 21 June 2024.

The Embassy of India, Buenos Aires invites sealed competitive quotations from reputed, experienced and financially sound firms registered under relevant Argentine Companies Law which can **provide Audio-Visual technical services including Stage and Screens at CCK on 21 June 2024**

2. The tender document can be downloaded free of cost from the following website:

[www.indembarg.gov.in](http://www.indembarg.gov.in)

[www.http://eprocure.gov.in/cppp](http://www.http://eprocure.gov.in/cppp)

3. The tender should be submitted in a sealed envelope superscripted ‘**Tender for Provision of Audio-visual technical services to this Embassy for the celebration of International Day of Yoga 2024”** addressed to the **Head of Chancery, Embassy of India, Buenos Aires, Av. Eduardo Madero, 942, 19th Floor – C1106ACW, Torre Madero, Buenos Aires, Argentina** and must reach on or before **Thursday 06 June , 2024 by 1500 hrs**. Bids may be hand delivered or sent by post at the aforementioned address so as to reach on or before the prescribed date and time. Mission will not be responsible for any postal delay.

4. The Mission reserves the right to reject any or all bids/offers without giving any notice or assigning any reason thereof. The decision of the Mission in this regard will be final and binding upon the bidders.

5. Queries, if any, may addressed to Head of Chancery at e-mail ID – [hoc.buenos@mea.gov.in](mailto:hoc.buenos@mea.gov.in)

6. The important schedules and dates are as under:

|  |  |  |
| --- | --- | --- |
| S.No. | Key Event | Dates |
| 1. | Last date for submission of Bids | Thursday, 06 June, 2024 by 1500 hrs. |
| 2. | Date of Opening Bids  (Participated bidder or their representatives may wish to be present) | Friday, 07 June 2024 at 1000 hrs. |
| 3. | Venue for opening of Bids | Conference Room, Embassy of India, Buenos Aires, Argentina. |

**(Ganpat Rai)**

**Second Secretary & Head of Chancery**

**SECTION II**

**TERMS AND CONDITIONS**

1. The Tender shall be neatly arranged, plain and intelligible. Each page of the Tender should be signed. They should not contain any terms and conditions, printed or otherwise, which are not applicable to the Tender. The conditional tender will be summarily rejected. Insertions, postscripts, additions and alterations shall not be recognized, unless confirmed by bidder’s signature.

2. The Bidders shall submit documentary evidence in respect of their technical capabilities and experience in providing similar services.

3. Any tender received by Embassy of India, Buenos Aires after the deadline for submission of tenders will not be accepted.

4. The Firm concerned will be fully responsible for the safety and insurance of its employees.

5. In case of any ambiguity/dispute in the interpretations of any of the clauses in this Tender Document, Embassy of India, Buenos Aires’s interpretation of the clauses shall be final and binding on all parties.

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**SECTION III:**

**GENERAL CONDITIONS OF CONTRACT (GCC)**

**1. Prices**

a. Price quoted by the Bidder and agreed to by Embassy of India, Buenos Aires shall be considered final and no price escalation will be permitted thereafter.

b. Bidders must quote the price in the format given in Contract Price Schedule at **Section- V** of this document.

c. All prices are to be quoted in Argentine Peso / USD only.

**2. Taxes and Duties:**

The rates quoted should be exclusive of all taxes and transport charges etc.

**3. Force Majeure:**

EOI, Buenos Aires may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay in performance or other failure to perform its obligations under the contract is the result of an Force Majeure. Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of nature (like earthquakes, floods, storms etc.) acts of states, the direct and indirect consequences of wars (declared or undeclared), hostilities, national emergencies, civil commotion and strikes at successful Bidder’s premises.

\*\*\*\*\*\*\***SECTION IV:**

**Scope of Work**

**1.** Provision of Audio-Visual technical services at CCK, Sarmiento 151, CABA, includes setting up of a main stage at Bajo Ballena, installation of 3 screens – one at the main stage, one outside the building for public display and one at the 4th floor (Terraza) along with the lighting and sound systems at the said places. Additionally, it should also include head sets and handheld microphones for communication. The rates may be given in following format:

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Description** | **Rate**  **(Amount in Argentine Peso/ USD)** |
| 1. | Main stage with dimension 8m x 5m x 1m covered with carpets |  |
| 2. | 1 LED Screen 8m x 2m 2 LED Screens 5m x 3m |  |
| 3. | Sound and Lighting systems |  |
| 4. | Wireless Microphones both headsets and handheld (8 nos.) |  |
| 5. | Transmission systems |  |
|  | **Total** |  |

Note:

The Company’s credentials, experience, client list, certifications, license, profile etc. may also be attached.

2. The company with good credentials and offering best price will be awarded the job. The decision of the Embassy in this regard will be final. All Proposals presented shall be confidential and will remain with Embassy of India, Buenos Aires. Embassy of India reserves its rights to reject any offer without assigning reasons.

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**Section – V**

**Format for submitting the Price Schedule for Chancery – E/I Buenos Aires, Av. Eduardo Madero, 942, 19th Floor – C1106ACW, Torre Madero, Buenos Aires, Argentina.**

Embassy of India

Buenos Aires

Tender No. BUE/Prop/872/2/2024 dated 18 May, 2024 Date: \_\_\_\_\_\_\_\_\_\_\_

Rate Schedule:

|  |  |  |
| --- | --- | --- |
| **S. No.** | **Description** | **Rate**  **(Amount in Argentine Peso/ USD)** |
| 1. | Main stage with dimension 8m x 5m x 1m covered with carpets |  |
| 2. | 1 LED Screen 8m x 2m 2 LED Screens 5m x 3m |  |
| 3. | Sound and Lighting systems |  |
| 4. | Wireless Microphones both headsets and handheld (8 nos.) |  |
| 5. | Transmission systems |  |
|  | **Total** |  |

**Name of firm:**

**Address for correspondence/Contact details:**

**Note: 1.** The above quoted prices are complete in all respect as per technical specifications inclusive of transportation & other charges etc.

2. Certified that rates quoted for the above items are as per details, terms & conditions mentioned in the tender document.

Yours faithfully,

**(Signature of Authorized Signatory)**

**Name & Designation:**

**Company Seal**

**AFFIDAVIT**

I/We, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Representative(s) of

M/s.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ solemnly declare that:-

1. I/We are submitting tender for Providing Audio-Visual technical service at CCK, Sarmiento 151, CABA on 21 June 2024 against Tender Notice No. BUE/Prop/872/2/2024 dated 18 May, 2024.

2. Myself or my partners do not have any relative working in Embassy of India, Buenos Aires.

3. All information furnished by me/us in respect of fulfillment of eligibility criteria and other information given in this tender is complete, correct and true.

4. All documents/credentials submitted along with this tender are genuine, authentic, true and valid.

5. The Price – Bid submitted by me/us is “WITHOUT ANY CONDITION”.

6. I/We have not been banned/de-listed by any Government or Quasi Government agencies or PSUs.

7. If any information or document submitted is found to be false/incorrect, Embassy may cancel my/our Tender and can take any action as deemed fit including termination of the contract, forfeiture of all dues and blacklisting of my/our firm and all partners of the firm etc.

**[Signature(s) of the Tenderer with Date & Seal]**